



## MERITORIOUS ALUMNI AWARD OF THE STATHS N.E. ALUMNI ASSOCIATION

### I. Purpose

- a. The STATHS NE Alumni Association bestows the Meritorious Alumni Service Award annually to an individual who has made significant contribution and service to the Saint Andrew Technical High School or STATHS N.E. Alumni Association.
- a. This individual has provided exemplary service to the school and, who embodies the school motto: Honour Service and Diligence.

### II. Eligibility for Award

- a. Only living individuals are eligible. For purposes of definition, the nominated individual is any person that have been a supporter of the School and or STATHS N.E. Alumni Association. The individual do not necessarily have to be an alumnus of the St. Andrew High School.
- b. Meritorious performance by an individual must have been such, as to clearly identify them as having played a key role in the accomplishment for which the award is to be given.
- c. Meritorious performance of duties normal to the a position within an office of the STATHSNE Alumni Association of an individual can be considered adequate for this award.
- d. A single accomplishment may be considered as qualification for this award if it is of sufficient significance and magnitude.
- e. Particular considerations will be given to those individuals who have contributed outstanding service on a sustained basis.
- f. Personal dedication and self-sacrifice also will be regarded as factors deserving consideration for this award

### III. Nature of the Award

- a. The award shall consist of a Glass trophy.

### IV. Nominations

- a. Any paid up member of STATHS NE Alumni Association, and the school's principal may nominate an individual to receive this award.
- b. An individual may not receive more than one Meritorious Service Award.
- c. No more than one award may be given in a calendar year.
- d. However, if in view of the Executive Officers of the STATHS NE Alumni Association, no individual has met the requirements of the award, no award will be given.
- e. Nominations must be must be presented to the STATHS NE Alumni Association Executive Board no later than the month of May of the year that the individual is nominated top receive the award.
- f. Nomination forms and supporting materials must be submitted no later than midnight, May 31 of the award year.
- g. All nominations must be in writing and accompanied by complete biographical and other pertinent information. Letters supporting candidate achievements are strongly encouraged.
- h. Regular nomination forms should be used and may be secured from the Alumni Office or STATHS NE website.
- i. All nominations for the award will automatically be valid for the next two successive years. After that they must be resubmitted.

## V. Selection of the Recipients

- a. The Executive Board will review each nominations and a vote will be taken to decide who the award will be presented to. In the event of a tie, a tie breaker vote will cast from the President, Vice president and the Executive at Large.
- b. All selections by the STATHS NE Executive Board will be final.
- c. In the event that a selected individual refused to acknowledge/accept his or her selection then the STATHS NE Executive Board shall either choose to select the runner up or not to make an award for that year.

## VI. Recipients

- a. The Executive Board of the Alumni Association strongly suggests the awards be made to individuals in as many fields of endeavor as possible.
- b. The awards shall be given at the annual fundraising dinner gala in the fall. The recipients shall be announced before that date.
- c. Award recipients need not be present at the fall fundraising dinner gala for the Distinguished Alumni Service Award presentation.

NOMINATION MERITORIOUS ALUMNI AWARD OF THE STATHS N.E. ALUMNI ASSOCIATION

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All information is confidential in the files of the STATHS N.E. Alumni Association. Items 2, 5, 6, and 7 maybe omitted if the information is not readily available.

1. Full name of nominee Mr. \_\_Mrs. \_\_Miss. \_\_Dr. \_\_\_\_\_
2. Date and place of birth: \_\_\_\_\_
3. Home address: \_\_\_\_\_
4. Business address: \_\_\_\_\_
5. Year graduated from STATHS: \_\_\_\_\_
6. If not a graduate of STATHS, which high School/College: \_\_\_\_\_
7. Degrees/Awards: \_\_\_\_\_
8. Present occupations: \_\_\_\_\_
9. Affiliations: \_\_\_\_\_
10. Former positions if any: \_\_\_\_\_  
Date: \_\_\_\_\_  
Date: \_\_\_\_\_  
Date: \_\_\_\_\_

11. Membership in professional, business, civic, social, and similar organizations.

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The reverse side of this sheet or separate sheets of paper can be use to complete the next three items.

12. Describe the nominee's single accomplishment that may be considered as qualification for this award.
13. Describe meritorious contribution (s) and service that the nominee has made to the School and/or STATHS N.E. Alumni Association
14. Describe the nominee's contribution(s) that contributed outstanding service on a sustained basis to the School and or STATHS N.E. Alumni Association.

SUBMITTED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

Note: Nomination forms and supporting materials must be submitted no later than midnight, May 31 of each year.

Please do not write below this line

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Votes for: \_\_\_\_\_

Votes against: \_\_\_\_\_

Remarks: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_